



詞彙 Phrase

經紀	Property Consultant
名片	Business card / name card
介紹	Introduce (V.) / Introduction (N.)
我們好像以前見過面吧?	Haven't I seen you before?
讓我介紹	May I introduce
久仰閣下	I have been looking forward to meeting you
我非常榮幸地認識到你	I'm very pleased to meet you
我希望我們還會見面	I hope we'll meet again

短句 Sentence

早晨! 美聯物業, 我是Mary, 請問有什麼可以幫忙呢?
Good morning! Midland Realty, I am Mary, how may I assist you?

你好! 我是 John, 是美聯物業的地產代理。
Hello! My name is John. I am a property consultant with Midland Realty.

午安! 我是David, 這是我的名片, 請問你貴姓?
Good Afternoon! I am David. Here's my business card. May I know your name, please?

提示 Hints

當互相打招呼、介紹或者交談時, 人們通常保持一臂或兩英尺的距離。
When greeting or introducing each other, or having conversations, people usually keep about an arm's length or two feet apart.

與初見面的顧客在開始任何對話之前, 先作自我介紹。
We should say "let me introduce myself" before discussing things with a new customer.

與對方握手是一項最基本的禮貌。
Shaking hands is a fundamental etiquette in the initial stage.

參考網址: http://home.midland.com.hk/trn/english/movie_menu3.asp
如有任何疑問, 可致電美聯大學堂 2316 8383查詢。